**PROJECT PROPOSAL APPLICATION FORM**

**VOICE NIGERIA INFLUENCING GRANT**

Voice Influencing grant aims at strengthening the influencing, lobby and advocacy capacity of organizations and networks representing the target beneficiaries of Voice, so that they can amplify voices of the target group and influence policies on their behalf. This grant targets formal (registered organizations who has established that they represent the target beneficiaries of Voice. This grant is available for a minimum of €25, 000 and a maximum of €200, 000. The life of projects under this grant must not exceed 36 months

**PROJECT OVERVIEW**

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| **1. Title of the project**: (Catchy, *Brief & Concise*) |
| **2. Name of the Applicant Organisation/Co-Applicant(s)**: |
| **3. Contact Details of the Applicant:**  **Tel:**  **Email**:  **Address**:  **Contact Person & Position**:  **(phone number if different from above)**:  **Alternative Contact Person and Position**:  **(Phone number)**: |
| **4. Introduction**:  **a. Project Duration**:  **b. Proposed Budget (**please attach full budget): €  **c. Focal State(s)**:  **d. Target Groups:** *Select all that apply.*  ( ) Persons with disability  ( ) Age-discriminated groups (i.e. youth and elderly)  ( ) LGBT community  ( ) Indigenous people and ethnic minorities  ( ) Women facing exploitation, abuse and violence  e. **Thematic Areas:** *Select all that apply.*  ( ) Increasing access to productive resources (i.e. finance, land, and water) and employment  ( ) Increasing access to social services, health and education in particular  ( ) Strengthened space for political participation |
| **5. Short project summary (Maximum of 500 words):** Be precise and Concise. Do not list out outputs and activities, there will be a space for that. |

**6. Needs/Problem Analysis:**

In bullet points, list out the key issues facing the target beneficiaries of Voice that you target, which you want to address in this project.

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**7. Target Beneficiaries:**

In no more than 200 words, provide a description of the specific group/community that this project targets and the authority your organisation has to represent this target group- (are you a group of target beneficiaries/do you have a relationship with this group you plan to represent)

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**8. Overall Goals & Objectives of the Project**

In bullet points, state the sole aim of this project and list out the key steps you plan to take to achieve this goal and also address the problem/situation presented above.

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**9. Methods, Strategies, Project Design**

1. **Activities:** In bullet point, list out the actions and activities you propose to take in order to meet the objectives set above.

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1. **In bullet point, list out expected outputs for each activity listed above.**

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1. **Justification for your activities: In a precise and concise form, provide articulated explanation on how these activities will help achieve the objectives set above- (max. 1000 words)**

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**10. Risks** **Assessment and Mitigation:**

Describe the risks that could limit the success of the project and your plans to mitigate this risk

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|  | **Risk** | **Likelihood**  **(L-low, M-medium,  H-high)** | **Mitigation Strategy** |
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| 2. |  |  |  |
| 3. |  |  |  |
| Etc. |  |  |  |

**11. Monitoring/Reporting:**

This section is for you to describe how you will keep track of your project. How will you know that the activities are successful? (Max. 300 words)

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**12. Additional Comment:**

Use this section to make any additional comment about your proposal. (200 words)

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**13. ORGANISATIONAL BACKGROUND**

List out 2 of your most proud achievement?

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List out 2 things that your organisation has done/is doing differently

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List out 2/3 core areas of expertise of your organisation

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List out 3 reasons why this grant should be given to you

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List the names, position, areas of expertise and qualification of the people that will work on this project: you can attach this as a table/insert the table here

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List areas of commonality between this project and your organisation’s mission, vision and strategic plan

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Geographical reach of your organisation

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Board of Directors or similar governing body of your Organization: the names, their email, their phone numbers. If for any reason, any of them cannot be reached, please provide such reason

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International links and links with other local organisations

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List Previous projects and activities of the applicant organisation

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Contact details of at least 2 previous and current donors that can provide reference for your organization

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| **Table A: Annual Work Plan with Summary Activities, Inputs and Expected Results- this can be amended quarterly to suit the timeline of your project** | | | | | | | | | | | | | | |
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| **Description of Activities** | **Inputs Required** | **Timeframe (months)** | | | | | | | | | | | | **Expected Results** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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